



Irving K. Barber Undergraduate Student Travel Grant

INTERNAL GRANTS PROGRAM TERMS

Irving K. Barber Undergraduate Student Travel Grant Details

Purpose: This internal Undergraduate Student Travel Grant is intended to subsidize travel to conferences for full-time undergraduate students. In order to be eligible, students must present scholarly work (e.g. a presentation, poster, demonstration, visual arts piece or performance) based on the results of their research at a scholarly meeting or conference. Support for this program are provided by the Irving K. Barber Endowment Fund.

Adjudication: Grant applications will be assessed for suitability on an ongoing basis. Please allow for at least 10 working days for approval.

Award Criteria: Applications should address the following questions:

1. What are the research results to be presented? (i.e. abstract as submitted to the conference, or a suitable alternative)
2. Where is the presentation being made? (What conference/location/society, at the local/national/international level, to what audience?)
3. Why is the selected conference an important venue for presenting the research results? (What are the benefits to the student and to UBC Okanagan to have the applicant's presentation given at **this** conference?)
4. What was the applicant's role in the development of the research results (ideas /experiments/studies/artistic products/analysis/synthesis/writing) being presented? What is the applicant's role in the conference?

Only travel that demonstrably enhances the student's career development and serves as a suitable vehicle for mobilizing the knowledge produced will be approved.

Eligibility: Full time undergraduate students presenting their scholarly work at a conference are eligible to apply in a timely fashion up to and including the term in which they plan to travel. Please allow at least 10 working days for the adjudication of the application.

- Applicant must be included in the conference program.
- Travel must occur after the approval of the award. Only expenses incurred within the term of the award are eligible for reimbursement. Appropriate receipts are required (see travel policy).
- The research for this presentation must have been completed while the applicant was a student at UBC Okanagan.
- Student must be registered in a UBC Okanagan undergraduate program at the time of the application and at the time of the conference.
- Applicants may receive up to \$500 travel funding once as an Undergraduate.



How to Apply

Complete the Undergraduate Student Travel Grant Application Form and provide confirmation of participation in the conference i.e. Letter of Invitation/Acceptance that describes the nature of your participation in the conference (with English translation if necessary).

Signatures: The signatures of the Applicant and Supervisor must accompany all applications.

Application Submission

When the application is complete, submit the original copy of the application to the Dean's Office (ASC 413) at UBC Okanagan.

**Dean's Office, BC Okanagan Campus
ASC 413**